

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input checked="" type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Joshua Freeman	Telephone number: 0113 3368155	
Subject²:	The Vine SEN college, Torre Drive, Burmantofts Off-site Highway Works		
Decision details³:	<p>What decision has been taken? The Chief Officer Highways and Transportation;</p> <p>a. Noted the content of this report;</p> <p>b. Approved the detailed design and implementation of a package of highway works associated with the construction of The Vine SEN College on Torre Drive, as shown on drawing no. 1046-LCC-07-XX-DR-TM-01_02, which is attached as Appendix A;</p> <p>c. Authorised the total expenditure of £50,000, comprising £39,000 works costs, £10,000 staff fees and £1,000 legal fees, which is to be fully funded from the Children's Services Learning Places Capital Programme (previously approved under 33177/LAU/000);</p> <p>d. Instructed the City Solicitor to advertise a Traffic Regulation Order to introduce waiting restrictions as shown on the attached drawing no. 1046-LCC-07-XX-DR-TM-TRO-01 (Appendix B) and to advertise notices under the provision of s90C of the Highways Act 1980 associated with the introduction of a traffic calming feature.</p> <p>e. If no valid objections are received, instructed the City Solicitor to subsequently make, seal and implement the Traffic Regulation Order and implement the traffic calming feature utilising the powers under s90C of the Highways Act 1980 all as advertised.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision</p> <p>Following the construction of the new school the works will facilitate access and egress for the students whilst improving the road environment ahead of the school opening.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>None</p>
Affected wards:	Burmantofts & Richmond Hill
Details of consultation undertaken⁴:	<p>Executive Member - Councillor Hayden 15.08.2022</p> <p>Ward Councillors - Consulted by email dated 25 May 2022</p> <p>Chief Digital and Information Officer⁵</p> <p>Chief Asset Management and Regeneration Officer⁶ Internal consultation was completed by email dated 20 June 2022</p> <p>Others – Emergency Services and WYCA were consulted by email dated 25 May 2022. Local frontages were consulted by email dated 20 June 2022.</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Joshua Freeman Trainee Traffic Technician</p> <p>Implementation within the 2022/2023 financial year.</p>
List of Forthcoming Key Decisions⁷	<p>Date Added to List:-</p> <p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p> <p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:


⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

	If published late relevant Executive member's approval	
	Signature	Date
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰ Kate Morris, Head of Transport Planning	
	Signature 	Date 10.08.2022

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.